

CONSIDERATIONS

An application for Principal must include:

- A completed Eureka County School District certified employment application available at [www.eureka.k12.nv.us](http://www.eureka.k12.nv.us).
- A letter setting forth personal qualifications, experiences, and reason for interest in the position.
- A current resume.
- Four recent letters of reference.
- Copies of certificates and licenses, and academic transcripts from colleges/universities indicating degree(s).

Please submit all required documentation to Devanie Etchegaray at [detchegaray@eureka.k12.nv.us](mailto:detchegaray@eureka.k12.nv.us).

If you have any questions regarding this position or the recruitment process, contact Devanie Etchegaray at (775) 237-5373

Eureka County School District is an Equal Opportunity Employer. In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodation during the recruitment process. Candidates are encouraged to discuss potential accommodations with Devanie Etchegaray. For additional information regarding Eureka County School District, please visit [www.eureka.k12.nv.us](http://www.eureka.k12.nv.us).

RECRUITMENT SCHEDULE  
*(subject to change)*

**Recruitment Opens:** March 11, 2024  
**Recruitment Closes:** *Open Until Filled*

EUREKA COUNTY SCHOOL DISTRICT BOARD OF TRUSTEES

Lynn Conley  
*President*

Melinda Filippini  
*Clerk*

Leonard Fiorenzi  
*Member*

Hallee Dechambeau  
*Member*

Dillon Pollock  
*Member*



RECRUITING FOR  
HIGH SCHOOL PRINCIPAL  
Eureka County School District

**Competitive Salary**  
**\$88,730 - \$156,563**

*Based on education and experience  
Plus an excellent benefits package including employee health insurance, half of the dependent health insurance premiums, and PERS.*

The Eureka County School District is seeking a highly qualified and highly motivated individual to serve as High School Principal.

Located in central Nevada, Eureka County School District is home for three public schools, Eureka County High School, Eureka Elementary School, both located in Eureka, and Crescent Valley Elementary School, located in Crescent Valley, Nevada. Eureka is located on U.S. Highway 50, 240 miles east of Reno and 115 miles south of Elko. Eureka County High School is a combined Senior/Junior high school with approximately 148 students. Eureka Elementary School is K-6 grade school with approximately 147 students. Crescent Valley Elementary School has an approximate student enrollment of 38 students grades K-6 and is located 120 miles north of Eureka off Interstate 80.

The elementary school students and the secondary students in the District have an extended history of very high performance on state-mandated achievement examinations. All teachers are highly qualified, continually monitor student achievement, and strive to improve instruction to promote greater student learning. The District provides state-of-the-art instructional technology.





# THE POSITION

Under direction of the Superintendent, the High School Principal:

- Supervises and evaluates teachers, instructional aides, library aides, clerical staff, athletic director, and counselors.
- Supports and monitors the District curriculum so that quality education is continually provided.
- Identifies appropriate instructional supplies, programs, services and resources so that curriculum objectives may be effectively implemented.
- Implements and manages a model of discipline based on respect, equity and consistency, which promotes a safe and focused learning environment.
- Effectively communicates with staff, parents and students in order to promote an atmosphere of cooperation and collegiality.
- Administers the rules and regulations of the board of education and laws of the State pertaining to education in the elementary schools.
- Communicates and models a clear vision of excellence and continuous improvement consistent with District goals.
- Supervises the alignment, coordination, and delivery of assigned programs and/or curricular areas.
- Provides professional learning programs consistent with student needs, assessment, and program evaluation.
- Communicates a high standard for teaching and learning.
- Develops an effective plan for allocation of fiscal resources.
- Plans, implements, supports, and enhances teaching and student achievement.
- Monitors District, State, and Federal requirements.
- Promotes the development of specific and measurable goals for student achievement.
- Monitors extra-curricular programs.

# EDUCATION AND EXPERIENCE

The Board requires the Principal have the following professional experience and training:

- Possess or have the ability to immediately acquire a Nevada Administrator license/credential=
- A masterø or higher degree in the field of education, preferably in educational administration=
- Successful teaching experience at the elementary or secondary school level.



# IDEAL CANDIDATE PROFILE

The successful candidate will:

- Have documented successful experience as a high school administrator (preferred).
- Have successful teaching experience at the secondary level for at least five years (preferred).
- Have experience as an effective instructional leader with knowledge of current teaching issues including the Common Core State Standards, data-based decision making, assessment, and curriculum development.
- Possess an understanding of the culture, dynamics, and unique characteristics of a small rural school district.
- Demonstrate excellent communication skills.
- Have knowledge about laws, rules, and regulations governing the operation of public schools including school reform legislation.
- Demonstrate knowledge of innovations in education=alternative instructional strategies, alternative assessment methods=blended instructional support=in-class support for special needs students, instruction based on student performance, peer tutoring, and cooperative learning.
- Have documented financial management skills.
- Possess an open, collaborative leadership style with a willingness to listen, and the ability to make hard decisions when appropriate.
- Have the ability to foster growth, creativity, and flexibility using a variety of techniques.
- Possess an understanding of and ability to evaluate effective instruction.
- Possess knowledge of facilities issues.
- Demonstrate a commitment to extensive parent/community involvement.
- Have the ability to relate to students, teachers, and parents.
- Have a record of strong interest in students and student activities.
- Possess excellent human relationship skills that include the ability to communicate and collaborate with staff, parents, students, and community.
- Possess the ability to implement, supervise, and access the current District curriculum and to make recommendations for improvement.
- Possess the ability to assist staff with the skills to successfully implement research based instructional strategies.
- Have knowledge of and possess the ability to apply generally accepted supervision and evaluation theories and practices.

# MISSION STATEMENT

*The Eureka County School Board, teachers, administrators, and school staff believe that every student can learn and achieve. It is the purpose of the School Board, teachers, administrators, and staff, with the support of parents/guardians, to teach, guide, and assist students toward acquiring skills in academic, occupational, and social areas. We feel these skills are essential for choosing success and making positive contributions to society.*

