

EUREKA COUNTY SCHOOL DISTRICT

BOARD OF SCHOOL TRUSTEES  
MINUTES OF THE SPECIAL BOARD MEETING OF  
October 11, 2012

Board Room, Eureka Elementary School, Nevada  
Room 8, Crescent Valley Elementary School, Nevada  
Meeting sites were connected by interactive video.

5:36 P.M. – Call to Order

The meeting was called to order by President Bob Burnham.

**Roll Call**

***Present:***

Bob Burnham, President	Ken Fujii, Principal
John Brown, Clerk	Ben Zunino, Superintendent/Principal
Darla Baumann, Member	Mark Martinsen, District Administrator - Absent
Benita Jones, Member	Student Advisory Member – Alyssa Williams
Pete Edera, Member - Absent	

**Action to Adopt the Agenda for October 11, 2012 Special Board Meeting.**

**Action:** It was moved by John Brown and seconded by Benita Jones to **approve the agenda as presented.**  
Motion carried unanimously.

**President Burnham asked for any public comment at this time.**

**Joyce Jeppesen – Oct 23-31<sup>st</sup> - Red Ribbon Week to promote a drug free healthy lifestyle. They usually submit a proclamation to the board, but didn't get it on the agenda. They would like to acknowledge it at this meeting and ratify at the next meeting. Jake Jensen and Josh Garcia were the winners of the GET INFORMATION - read into the record "GET PROCLAMATION WORDING FOR MINUTES"**

**Student Advisory Report-Information Only/No Action**

A. Student Advisory Member's Report: Brief updates to the Board regarding school activities/events.

- Game tomorrow in Wells
- Jr. High
- 13<sup>th</sup> volleyball
- 22-25 homecoming week

**Discussion/Information/Action Items**

***Agenda Item 1 - Discuss, approve, or deny construction delivery system on Phase II of the gymnasium, specifically CMAR (Construction Manager at Risk) versus Traditional Design/Bid/Build. Mike Mitchell presenting. FOR POSSIBLE ACTION***

Mike Mitchell, Project Manager, gave an overview again regarding the CMAR process and the selection criteria.

John Brown stated that he was comfortable with the process due to past meetings and made a motion to accept the CMAR delivery system. Bob Burnham asked to confirm that if we think the cap is completely out of line, we can go back to the low bid process. Mr. Mitchell confirmed that there is an out clause that

will enable this to take place. Mr. Burnham then reiterated the information that he had received doing research on this type of delivery system.

President Burnham asked for public comment. NONE

**Action:** It was moved by John Brown to **approve CMAR (Construction Manager at Risk) as the delivery system for phase 2 of the gymnasium construction and** seconded by Benita Jones. Motion passed unanimously.

***Agenda Item 2 - Discussion of the district's school building capacities and discussion of whether there is a need for additional classrooms. DISCUSSION ONLY***

Mr. Burnham would like us to do a little exploration as a district on capacity as a district. Mr. Zunino handed out a map of the high school and elementary school. He then explained how many classrooms were available in each of the buildings currently. Grades 1-3 have a limit of 16 by state law. State law has no limit on class size for grades 4-6 in Elementary schools. There are currently 113 students in the elementary school. If we utilized the available classrooms, we could easily take double the students. At the high school, there are currently 9 regular classrooms and 7 portables, 2 shops, 1 shop classroom, 2 labs and 2 computers rooms, 1 special room and 1 PE for a total of 25 teaching areas. The room capacity with a maximum of 20 students in the classrooms, 15 in shops for safety reasons, special education limited to 10, we would have a capacity of 475 students. There are currently 112 students. Those numbers are for those teaching stations, not with the staffing that we currently have. Even without using the portables, there is still sufficient capacity. This study is the optimum capacity, where teachers don't have to leave their room for prep period. Maximum capacity would be rotating the teachers out. This study is just building capacity, not maximum staffing.

Maggie Dyer stated that she just feels that there should be more classrooms if you need more teachers. Mr. Zunino stated this is strictly building capacity. Mrs. Dyer questioned whether they shouldn't consider staffing. Mr. Zunino stated that definitely they would, but this is strictly capacity for the buildings that we are discussing; can they handle that many students. The buildings can accommodate almost triple the student count currently.

Discussion continued regarding moving the district office out to accommodate students by creating another computer lab and possibly a science room for science projects. Mrs. Dyer feels there is a need right now for two rooms.

Mr. Burnham stated that right now we have enough money to build more rooms onto each building and once the gymnasium is built, money will be put in to the fund for building if needed.

Darla Baumann stated that maybe we should revamp what we have as well as look at other things too.

Mr. Burnham stated that through discussions he's had, he doesn't feel that we will lose net proceeds in this session.

Mr. Fujii stated that we expect growth in both schools, but if we built a middle school, that would free up rooms in both schools.

Mr. Burnham stated that he would be reluctant to build a new stand-alone building at this point until we actually had that type of increase in population. Building a few rooms onto the existing buildings makes much more sense. Mr. Fujii reiterated that the new gym will have meeting rooms that can be used as classrooms as needed.

Discussion continued regarding housing and how that will be the determining factor.

Mr. Zunino recommended that we continue to look at trends in the lower classes (preschool and kindergarten) and determine the need as time goes on. Mr. Burnham stated that he was comfortable with what we have budgeted for adding classrooms. Mr. Mitchell stated that it would be \$1.9 million to add 6 classrooms on to a building. Mr. Burnham stated that we have that budgeted already.

Elmer Porter suggested that the first thing that needs done is to get the district office out of the elementary school as the rooms would get used if they were available. The sooner you can get them out, the better. He suggested moving the district office to the old office area, either using the old one or putting a new building in its place. Mr. Zunino stated that he doesn't believe in using classrooms as administrative use.

Mr. Burnham stated that he just wants to confirm that we have enough in reserve to handle growth.

President Burnham asked for public comment. NONE

**Action: DISCUSSION ONLY**

***Agenda Item 3- Discussion regarding Nevada Association of School Board's legislative platform. The Nevada Association of School Board is having a Fall Conference in Las Vegas October 5<sup>th</sup> through 7<sup>th</sup>, and the group will be discussing issues for the next legislative session. DISCUSSION ONLY***

Mr. Burnham attended both meetings. They discussed various legislative issues that the NASB is concerned with. Some had very little to do with Eureka, however some were. One that was brought up was an EPI-PEN. They are a prescription item for anaphylactic shock. If there is a need, it is the parent's responsibility to provide to the school.

The number one item discussed was the proposed DSA revision that came out of Clark County. He stated that he was backing a proposal of agreement only if there was dedicated source of funding for it. Everyone agreed only if it was paid for out of the state with a dedicated source of continuing funds. There was one director that wasn't in favor. They are still working on an agreement. They hope to get agreement at the meeting in November.

President Burnham asked for public comment. NONE

**Action: DISCUSSION ONLY**

***Agenda Item 4 - Radio System update. Elmer Porter and JD Damele presenting. DISCUSSION ONLY***

Elmer Porter stated that the frequencies are in the loop, but we are waiting on the FCC to approve. They are pretty sure we are going to get them, we just don't know when. JD Damele stated that we were going to put a tower at the bus barn, but now the county has asked for help with getting fiber from water tank to the bus barn and using our fiber to get to the annex building as they have an issue with the Sheriff's office. They will run fiber from tank hill to the bus barn. We have extra strands in there that they can use. In turn, we can put our radio system at the tank, so we'll be higher up and won't have to put a mast up at the bus barn. They will also take out our fiber and put in their conduit to clean that up and only have one conduit running. They are asking that it be put on the next agenda for a decision by the board. Mr. Damele said to keep in mind, that until they get the frequencies, we will not order any equipment or move forward at all until they are approved. Mr. Porter stated that the county wants to move on this quickly.

President Burnham asked for public comment. NONE

**Action: DISCUSSION ONLY**

***Agenda Item 5- Discuss, approve, or deny out-of-state travel request for four coaches (Kim Walls – Softball; Mary Jane Hodson – Softball; Sherri Todd – Volleyball; Kati Benson- Volleyball) to attend the Nor/Cal All Sports Clinic in Foster City, CA January 25-27, 2013. Approximate cost \$2,695.00. FOR POSSIBLE ACTION***

Elmer Porter, Athletic Director, stated that there were a couple of coaches that wanted to attend, then he put out to the rest of the coaching staff, and he has had more coaches approach him and want to go. Mr. Brown asked if should be tabled until he has the total amount of coaches.

President Burnham asked for public comment. NONE

**Action:** Item tabled until all coaches are included on item.

Mr. Burnham stated that he needed to remind the board about the November State Convention and they need to get registered. Three members will attend.

***Agenda Item 6 – Discuss, approve, or deny Eureka County School District Progressive Discipline Plan. In accordance with NRS 392.4644, on or before November 30 of each year the Board of Trustees of each school district is required to submit a report to the Superintendent of Public Instruction that reports the progress of each school within the district in complying with the requirements of this statute. FOR POSSIBLE ACTION***

Mr. Zunino stated that everything is current.

President Burnham asked for public comment. NONE

**Action:** It was moved by John Brown to **approve ECSD Progressive Discipline Plan and** seconded by Benita Jones. Motion passed unanimously.

***Agenda Item 7 - Discuss, approve, or deny resignation letter for Edie Poppleton, Executive Assistant/Board Secretary. FOR POSSIBLE ACTION***

President Burnham asked for public comment. NONE

**Action:** It was moved by John Brown to **approve the resignation letter for Edie Poppleton, Executive Assistant/Board Secretary and** seconded by Benita Jones. Motion passed unanimously.

***Agenda Item 8- Policy Consideration – 1<sup>st</sup> Reading – PERSONNEL - 4120 – Appointment of Extra Curricular Position***

Mr. Zunino stated that this policy is being updated to include the term activities director.

President Burnham asked for public comment. NONE

**Action: DISCUSSION ONLY**

***Agenda Item 9- Policy Consideration – 1<sup>st</sup> Reading – STUDENTS - 5800.1 – Extra Curricular Activities***

Mr. Zunino stated that this policy is being updated to include the term activities director.

**Action: DISCUSSION ONLY**

***Agenda Item 10- Policy Consideration – 1<sup>st</sup> Reading – STUDENTS - 5800.2 – Extra Curricular Activities***

Mr. Zunino stated that this policy is being updated to include the term activities director.

**Action: DISCUSSION ONLY**

***Action Item 11 - Approval of Consent Agenda - FOR POSSIBLE ACTION***

**All matters listed under the consent agenda are considered routine and may be acted upon by the Eureka County Board of School Trustees with one action and without extensive hearing.**

**Information concerning the consent items has been forwarded to each Board member for study prior to this meeting. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting.**

CONSENT AGENDA:

- A. Inter-County Tuition Agreement between Eureka County School District and Nye County School District for students to attend Eureka County High School: The gentlemen's agreement between most Nevada School Districts is to charge \$400.00 tuition each per non-resident student. As of the Official Fall Count Date of September 20, 2012, there are six (6) Nye County students attending Eureka County High School for the 2012-13 school year. The total amount due from Nye County is \$2,400.00. **Due to economic conditions, Eureka County School District is waiving the tuition for the 2012/13 SY.**

- B. Inter-County Tuition Agreement between Eureka County School District and White Pine County School District for students to attend Eureka County Elementary School and Eureka County High School: The gentlemen's agreement between most Nevada School Districts is to charge \$400.00 tuition each per non-resident student. As of the Official Fall Count Date of September 20, 2012, there are three (3) White Pine County students attending Eureka County Elementary School for the 2012-13 school year. The total amount due from White Pine County is \$1,200.00. **Due to economic conditions, Eureka County School District is waiving the tuition for the 2012/13 SY.**
- C. Inter-County Tuition Agreement between Eureka County School District and Lander County School District for students to attend Crescent Valley Elementary School: The gentlemen's agreement between most Nevada School Districts is to charge \$400.00 tuition each per non-resident student. As of the Official Fall Count Date of September 20, 2012, there are two (2) Lander County students attending Crescent Valley Elementary School for the 2012-13 school year. The total amount due from Lander County is \$800.00. **Due to economic conditions, Eureka County School District is waiving the tuition for the 2012/13 SY.**
- D. Approval of Class Size Reduction Application for SY2012-13.
- E. Policy Consideration – 2<sup>nd</sup> Reading – PERSONNEL - 4115.2 – Hiring, Transfer and Promotion Line & Staff Chart
- F. Approval of minutes from September 11, 2012 Regular Board Meeting.
- G. Approval of minutes from September 25, 2012 Special Board Meeting.
- H. Approve adding new employee(s) to district's authorized employee and substitute list. ***Pursuant to NRS 391.100: Each applicant for employment must submit to the school district a full set of fingerprints for a report on criminal history and if negative results are received, the offer of employment may be withdrawn.***
- I. Payroll and Warrants: Payroll checks #'s 053299 through #053392 for \$222,570.70 and #'s 053208 through 053298 for \$178,382.93. Accounts payable check #'s 019551 through # 019658 for \$761,640.80 and #'s 019659 through # 019731 for \$320,065.31.

**Action:** It was moved by John Brown to **approve Consent Agenda Items A-I** and seconded by Benita Jones. Motion passed unanimously.

**Reports-Information Only/No Action**

- B. Clerk of the Works Report: Brief update on District projects.  
Mr. Mitchell gave an overview of possible land uses for district property. He also noted that he left a set of documents on the gymnasium that are 70% complete that he is hoping that people will look at and offer suggestions or contact him for any questions. Discussion continued on future expansion for rooms at the high school as well as a district office option. Mr. Zunino mentioned that the lower parking lot had been suggested for a possible district office place.

Crescent Valley will be complete tomorrow.

- C. Superintendent's Report: Brief updates to the Board from the Superintendent regarding District activities/events/correspondence.
  - All pre-evaluations for teachers are complete.
  - One long term sub
  - Annual health fair
  - Missoula Children's Theater
  - October 18<sup>th</sup>, National Shake Out Drill – Earthquake drill
  - Sherriff's Halloween coloring contest
  - NNRPDP meeting
  - Superintendent's meeting in Reno
    - Dr. Guthrie was pleased with his meeting
    - Assessment summit – Dec 3-4
  - NIAA meeting
    - Budget Committee - \$56,000 shy of what was needed
  - Conferences with attorney
  - Alan Hooper, representing a company for reading and math

- They have an online program that takes a student from the beginning all the way through high school
  - Offering to pilot it free for several months; within 2 months significant increase in reading scores
  - Setting up parent conferences – 16<sup>th</sup>
  - Monday – Certified negotiations
  - EPA coming in the next few weeks to start testing
- D. High School Principal's Report: Brief updates to the Board regarding school activities/events.
- Had meeting with coaches due to behavioral problems
  - In-service plans
  - Observing classes
  - FFA went to Fallon on Sept 12<sup>th</sup>
  - Shortage of substitute teachers; had to fill from within
  - Scoreboards in gym needed worked on; possibly need to purchase new
  - Video instruction for secretary
  - Recent concerns that there has been no ambulance on site at away games
    - Going to contact NIAA that it be a requirement
      - They are reluctant to do that as it incurs cost on schools
  - Fine arts presentation from Las Vegas
  - Construction meetings
  - Regular staff meetings once a week
  - AYP - Jr. High is High Achieving; High School is adequate
  - 10 students that had an F in a class; spoke to all of them
  - 114 on count day; 110 today
  - New parent/new student conferences
  - Bus inspections; both passed
  - Lunch detention for a few students
  - One ineligible student
  - Special Ed IEP meetings
  - Advanced Ed training in Elko – Mrs. Eversgerd and Mr. Fujii attended; for accreditation
  - Several field trips locally
  - Pep assembly
  - FFA to Fallon for grains and soils
  - Attendance committee meeting; one student that missed 17 ½ days in first quarter; he was gone fighting fires and told his mother that it was allowed; he cannot get enough credit so his mother pulled him out of school
  - Football won their first game in two years
  - MAP testing – changed marquee board with the high scoring students names
  - Sent extra vehicle to Crescent Valley for field trip tomorrow
  - Helping other school districts with vehicle repairs
  - Extra JV football game in Carlin
  - Bullying and harassment complaints that were settled
  - Had parents sign papers for the risk of taking college English if they don't do as well as expected and are unable to take high school English.
- E. Crescent Valley Report: Brief updates to the Board regarding school activities/events.
- Field trip tomorrow on non-school day – teachers and helpers volunteering their time
- F. Board Reports (Information Only/No Action): Brief updates and notices from the Board regarding District activities/events.
- NONE
- G. Finance Officer's Report: Brief update on District finances.

Lisa Jones and Devanie Etchegaray are at training.

H. Public Comment: Comments from the public are invited at this time on any matters within the authority of the Board. Although members of the Board may respond to questions and discuss issues raised, no action may be taken on such matters until the matter is placed on an agenda for action by the Board.

NONE

**Announcement of Meetings**

A. November 13, 2012 Regular Meeting

**Executive Session**

A. Adjourn to Closed Session pursuant to NRS 288.220(4) to discuss with the District's Management Representatives, matters relative to labor contract negotiations with ECTA/ESCA; **DISCUSSION ONLY; NO ACTION WILL BE TAKEN IN CLOSED SESSION**

It was determined that it was not necessary to adjourn to executive session.

B. **Reconvene to Public Session.**

***Agenda Item 12- Adjournment***

**Action:** It was moved by Benita Jones and seconded by John Brown to **adjourn the meeting.** Motion carried unanimously.

**Meeting Adjourned**

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**BOB BURNHAM, PRESIDENT**

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**JOHN BROWN, CLERK**