

EUREKA COUNTY SCHOOL DISTRICT

BOARD OF SCHOOL TRUSTEES
MINUTES OF THE SPECIAL MEETING OF
February 7, 2012

Board Room, Eureka Elementary School, Nevada
Room 8, Crescent Valley Elementary School, Nevada
Meeting sites were connected by interactive video.

5:37 P.M. – Call to Order

The meeting was called to order by Acting President John Brown.

Roll Call

Present:

Bob Burnham, President - Absent	Student Advisory Member – Celina Bailey
John Brown, Clerk	Ken Fujii, Principal
Darla Baumann, Member - Late	Ben Zunino, Superintendent/Principal
Benita Jones, Member	Mark Martinsen, District Administrator
Pete Edera, Member - Absent	

Pledge of Allegiance

Action to Adopt the Agenda for February 7, 2012 Special Board Meeting.

Action: It was moved by Darla Baumann and seconded by Benita Jones to **approve the agenda as presented.** Motion carried unanimously.

Acting President Brown asked for any public comment at this time.

Darla Baumann arrived 5:40

Student Advisory Report-Information Only/No Action

- Sports teams are doing very well
- Home games this weekend
- FFA activities preparing for state competition
- Student council community service project

Discussion/Information/Action Items

Agenda Item 1- Status report on the progress of gymnasium project, including design consultant selection, schedules for phasing of bidding documents and phasing of construction. Presentation by Mike Mitchell. DISCUSSION ONLY.

Mike Mitchell, Project Manager for the District, gave an overview of the gymnasium project to date. A proposed timeline was presented:

- Finalize consultants – 2/15/12
- Visit similar projects – 2/29/12
- Finalize agency/county discussions – 2/29/12
- Bid phase 1 site work – 5/15/12 thru 5/30/12
- Construction phase 1 site work – 6/1/12 thru 10/31/12
- Bid phase 2 – 1/30/13
- Construct phase 2 shell (dry in) – 4/1/13 thru 9/30/13

- Complete building interiors – 10/1/13 thru 4/30/14
- FF&E complete – 5/1/14 thru 6/30/14
- Move in – 7/1/14 thru 7/30/14

Acting President Brown asked for public comment. NONE

Action: DISCUSSION ONLY

Agenda Item 2 - Discuss, approve, or deny hiring new special education teacher at Eureka County High School. FOR POSSIBLE ACTION

Mr. Fujii gave a description of the hiring process. Stacey Norcutt was selected.

Acting President Brown asked for public comment. NONE

Action: It was moved by Darla Baumann to **approve hiring Stacey Norcutt as the new special education teacher at Eureka County High School and** seconded by Benita Jones. Motion passed unanimously.

Agenda Item 3 - Policy Consideration – New Policy 1st Reading – BUSINESS AND FINANCE: 3301 – Policy and Guidelines for Company Credit Cards.

Acting President Brown asked for public comment. NONE

Action: Discussion only.

Agenda Item 4 - Policy Consideration – New Policy 1st Reading – BUSINESS AND FINANCE: 3301 AR – User Agreement for Eureka County School District-Issued Credit Card.

Acting President Brown asked for public comment. NONE

Action: Discussion only.

Agenda Item 5 - Accept letter from district’s attorney regarding “Annual Report of Claims Made” (NRS 41.085). District’s attorney indicates no claims were made or pending in calendar year 2011. FOR POSSIBLE ACTION

Acting President Brown asked for public comment. NONE

Action: It was moved by Darla Baumann to **accept letter from district’s attorney regarding “Annual Report of Claims Made” (NRS 41.085) and** seconded Benita Jones. Motion passed unanimously.

Agenda Item 6 - Accept letter from Department of Taxation regarding the annual audit review determining compliance with statutes and/or regulations pursuant to NRS 354.6245. No violations of statute and/or regulations were noted. FOR POSSIBLE ACTION

Lisa Jones, Finance Officer, gave an overview of the letter received from the Department of Taxation regarding the 2011 Audit Report. The letter states that there are no violations of statutes or regulations.

Acting President Brown asked for public comment. NONE

Action: It was moved by Darla Baumann to **accept letter from Department of Taxation regarding the annual audit review determining compliance with statutes and/or regulations pursuant to NRS 354.6245 with no violations and** seconded by Benita Jones. Motion passed unanimously.

Agenda Item 7 - Discuss, approve, or deny updating data line between Eureka and Crescent Valley. FOR POSSIBLE ACTION

Mr. Zunino stated that we are trying to improve the communication between Eureka and Crescent Valley. Updating the data line would greatly improve the communication in Crescent Valley. We would be

providing a better service to the students and teachers in Crescent Valley. The gentleman that discussed this with Elmer Porter, is looking into grants to help pay for this.

President Brown asked for public comment. NONE

Action: Discussion only.

Action Item 9 - Approval of Consent Agenda

All matters listed under the consent agenda are considered routine and may be acted upon by the Eureka County Board of School Trustees with one action and without extensive hearing.

Information concerning the consent items has been forwarded to each Board member for study prior to this meeting. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting.

CONSENT AGENDA

- A. Policy Consideration – 2nd Reading – INSTRUCTION: 6112 – Graduation Requirements for Eureka County High School
- B. Approval of minutes from January 10, 2012 Work Session and Regular Meeting.
- C. Approve adding new substitute employee(s) to district’s authorized substitute list.
- D. Payroll and Warrants: Payroll checks #'s 051495 through # 051590 for \$223,130.44 and #'s 051591 through 051680 for \$184,041.29. Accounts payable check #'s 018557 through # 018590 for \$98,524.79, #'s 018591 through #018634 for \$537,783.26 and #'s 018635 through #018642 for \$52,494.06.

Action: It was moved by Darla Baumann to **approve the Consent Agenda A-D** and seconded by Benita Jones. Motion passed unanimously. John Brown abstained.

Reports-Information Only/No Action

- A. Clerk of the Works Report: Brief update on District projects.

Covered during action item 1.

- B. Superintendent’s Report: Brief updates to the Board from the Superintendent regarding District activities/events/correspondence.
 - 01/12 - Success Maker training on Jan 12th.
 - Qtr. 2 awards assembly
 - 01/24 – Spelling Bee – Marissa Honeyman – 6th grade winner
 - MAP testing
 - Interviewed emergency sub
 - Bullying Committee meeting – Terrilynn Brown, Patricia Etter, Mark Martinsen and Ben Zunino – members
 - Curriculum meeting in Carson City
 - Superintendent’s Meeting in Reno
 - Waiver
 - Graduation rates
 - Creating a policy when a student comes in without the necessary credits: where will they be placed
 - Been invited to attend a workshop in Las Vegas by the college board and will be going as a rural representative
- C. High School Principal’s Report: Brief updates to the Board regarding school activities/events.
 - Created a teacher committee for selection of special ed position
 - Final exams for 1st semester
 - New highway bus stop sign in Crescent Valley still pending
 - New maintenance pickup with snow plow

- Professional development people provided training for new common core state standards
 - MAP testing
 - Financial Aide night - Great Basin College
 - School Dance – behavior was excellent
 - Spelling Bee – Brendan Mears – 8th Grade and Kassidy Weimer – 7th Grade
 - Scott May – Lions Club Speaker Contest
 - 2nd qtr Awards – 13 Students had perfect attendance; 65 Students received Citizenship Awards; 70 Students on Honor Roll; 29 in low Honor Roll; 45 in High Honor Roll; 60 % of Student Body on Honor Roll
 - Staff Meeting
 - Construction Meetings
 - Senior Skills Class – Mock Interviews – Great participation from the community- students interviewed well
- D. Crescent Valley Report: Brief updates to the Board regarding school activities/events.
- 01/24 – Spelling Bee
 - 01/25 – 2nd qtr awards assembly
 - MAP Testing
 - First two students in Eureka County did the online writing test
- E. Board Reports (Information Only/No Action): Brief updates and notices from the Board regarding District activities/events.
- Four of the members attended the NASB meeting.
- F. Finance Officer’s Report: Brief update on District finances.
- Lisa Jones, Finance Officer, gave an overview of the budget schedule and planned budget meetings.
- G. Public Comment: Comments from the public are invited at this time on any matters within the authority of the Board. Although members of the Board may respond to questions and discuss issues raised, no action may be taken on such matters until the matter is placed on an agenda for action by the Board.

Announcement of Meetings

- A. March 13, 2012 Regular Board Meeting

Executive Session

- A. Pursuant to NRS 288.220: Discuss matters relative to labor contract negotiations with ECTA/ESCA. (No action will be taken.)

Action: It was determined that adjourning to executive session was necessary.

Adjourn to Executive Session – 6:33 p.m.

Adjourn back to Regular Session – 6:38 p.m.

Agenda Item 9 – Adjournment

Action: It was moved by Benita Jones and seconded by Darla Baumann to **adjourn the meeting.** Motion carried unanimously.

Meeting Adjourned

Bob Burnham / 03/13/12 ep
BOB BURNHAM, PRESIDENT

John Brown /03/13/12 ep
JOHN BROWN, CLERK