

EUREKA COUNTY SCHOOL DISTRICT  
BOARD OF SCHOOL TRUSTEES  
Minutes of the Special Board Meeting  
Of  
October 29, 2013

Board Room, Eureka Elementary School, Nevada  
Room 8, Crescent Valley Elementary School, Nevada  
Meeting sites connected by Interactive Video

5:30 p.m. – Call to Order

The meeting was called to order by President Kathy Bacon-Bowling

Roll Call

Present:

Kathy Bacon-Bowling, President

John Brown, Clerk

Darla Baumann, Member (Absent)

Terrilynn Brown, Member

Sara Simmons, Member

Ben Zunino, Superintendent/Principal

Ken Fujii, High School Principal

Mark Martinsen, District Administrator (Absent)

Student Advisory Member

**ADOPTION OF AGENDA**

Action to Adopt the Agenda for October 29, 2013 Special Meeting – FOR POSSIBLE ACTION. John Brown requested that Mike Mitchell's Clerk of the Works Report be moved before Item #1 on the Agenda. John Brown made a motion to adopt the agenda with this change, seconded by Terrilynn Brown. Motion carries

**STUDENT ADVISORY REPORT**

Student Advisory Member Alyssia Williams provided the Board Members with an update of events that have occurred at Eureka High School. Ms. Williams reported on the homecoming events and activities. She reported on the FFA activities, sports activities, and student council events.

**PUBLIC COMMENT**

President Kathy Bacon-Bowling read the following: Comments may be made by members of the public on any matters within the authority of the Board. Please note that Public Comment will be taken on any item on the Agenda marked "For Possible Action" before action is taken on such items, and members of the public are encouraged to comment on such items at the time they are being considered. Although members of the Board may respond to questions and discuss issues raised during the period reserved for Public Comment, no action may be taken on such a matter until the matter is placed on an agenda for action at a meeting of the Board. In making Public

Comment, speakers are asked to identify themselves for the record and to limit their comments to no more than three (3) minutes. Members of the public who desire to have an item placed on an agenda of the Board are asked to submit their request and any supporting information to the Superintendent for review five (5) days prior to the date of a Regular Meeting of the Board.

Travis Gallagher responded to the call for Public Comment. Mr. Gallagher advised the board that they had indicated last June that the board would re-visit policy #4120. He does not think that the board has talked about policy #4120 since that meeting. He wanted to remind them to discuss it again. President Bacon-Bowling believes that the staff had been directed to review the policy and that it should have been placed back on the agenda. President Bacon-Bowling said that this policy would be placed on the next agenda.

#### **Clerk of the Works Report: Mike Mitchell**

Mr. Mitchell said that he had requested that his report be moved forward on the agenda so that Tom Dunkelman with the EPA could be present for the discussion regarding the hill behind the high school. The soil contains some lead contamination. Mr. Mitchell said that he and Superintendent Zunino had met with Mr. Dunkelman last week to see if a partnership could be developed on removing some of the hill in conjunction with lead remediation on the hill. They are also trying to ensure that no archeological artifacts will be disturbed if they are present. Superintendent Zunino said that the EPA crew has been instrumental in mitigating the contaminated soils on the school property. He thanked the EPA representatives for their help.

#### **DISCUSSION/INFORMATION/ACTION ITEMS**

1. *Discuss, approve, or deny additional funding in the amount of \$160,000 for the New Gymnasium Project to cover the cost of additional work not included in the Guaranteed Maximum Price Contract with Core Construction, including the construction of a new water line connecting the New Gymnasium to the Eureka County water system. FOR POSSIBLE ACTION. Public Comment will be taken prior to action.*

Mike Mitchell addressed the board to update them on the waterline and to go back to the decision to put in a water loop which ties into the county's water system. At the time this was initially discussed, Barrick had expressed interest in partnering with the school district so that they could obtain energy credits. The credits could have been transferred to Barrick if they had been able to assist with the water loop. At the time of the initial discussion, Barrick thought that they could help with the trenching and perhaps purchase and installation of the pipe. For this reason, the project was not included in the guaranteed maximum price. Core Construction was unable to wait for Barrick to determine if they could join the project. Mr. Mitchell said that Barrick still may be able to join in a partnership, but until Barrick can determine that, the District needs to proceed so that Core can do their work. Motion made by John Brown, seconded by Sara Simmons, to authorize the funding to complete the water line project. No Public Comment. Motion carries

2. *Discuss, approve, or deny additional funding in the amount of \$115,000 for the New Gymnasium project to cover the cost of additional work not included in the construction of a retaining wall, water retention pond, and other site improvements on property between the New Gymnasium facility and the County swimming pool. FOR POSSIBLE ACTION. Public Comment will be taken prior to action.*

In the initial design on the gymnasium, the lower parking lot pushes the school's property development all of the way to the swimming pool property line. The property lines were going to be adjusted to accommodate the civil engineering designs. Allowing for the expenditure of the additional work would enable the school to properly design the slope of the school's property so that it did not unduly interfere with the swimming pool property with water draining or soil sloughing onto the county's property. Motion made by John Brown, seconded by Terrilynn Brown to approve the \$115,000 requested. No Public Comment. Motion carries

3. *Discuss, approve, or deny authorizing the Superintendent to approve expenditures from the "Owner's Contingency" fund for the New Gymnasium facility of up to \$25,000 for any single item, not to exceed the amount of available "Owner's Contingency" funds, without prior board approval. FOR POSSIBLE ACTION. Public Comment will be taken prior to action.*

Mike Mitchell explained that it would be helpful if the Superintendent could authorize use of the Owner's Contingency fund up to the maximum of \$25,000 without board action. Mr. Mitchell explained the purpose of the owner's contingency fund and to assist with additional costs that may arise during the project. He said there is about \$400,000 in the fund at the current time. Mr. Mitchell mentioned that it is difficult to wait for the next board meeting when some of the unexpected expenses occur that are not built into the guaranteed maximum price. Motion made by Terrilynn Brown, seconded by Sara Simmons, to approve authorizing the Superintendent to approve expenditures from the Owner's Contingency fund for the New Gymnasium facility up to \$25,000 for any single item, not to exceed the amount of available funds without prior board approval. No Public Comment. Motion carries

4. *Discuss, approve, or deny the method to be used to conduct the search for candidates for the High School Principal position and the initial steps to be used in conducting a search, including the possible selection of a recruitment firm, and the establishment of required experience and qualifications for the position. FOR POSSIBLE ACTION. Public Comment will be taken prior to action.*

Superintendent Zunino reminded the board that they had asked him to get some information on search firms that can assist with recruiting a high school principal. He had gathered information from the internet, from Lander County, and from University of Reno and provided the board with materials. The Superintendent spoke with officials from Lander County and learned that they had interviewed candidates via Skype and in person as well. Lander County had used a recruitment firm called Ray and Associates. An introduction packet was presented to the board by Gus Hill and Bill Thornton at the University of Nevada Educational Leadership department. Board members indicated that they liked the materials that Hill and Thornton had presented. Board members indicated to the Superintendent that they wanted to invite Hill and Thornton to appear before the board at the November meeting. Motion made by John Brown, seconded by

Sara Simmons, to have Ray and Associates and Hill and Thornton of UNR make proposals to the board at their next meeting. No Public Comment. Motion carries

5. *Discuss, approve, or deny request from District Administrator Mark Martinsen to accept letter of resignation, effective June 30<sup>th</sup>, 2014 and to approve purchase of two years of retirement service credit for an approximate cost of \$74,830 and cash compensation for an approximate cost of \$1,335 for his accumulated sick leave. FOR POSSIBLE ACTION. Public Comment will be taken prior to action.*

Superintendent Zunino spoke to Mr. Martinsen's letter of resignation and his request. He complemented Mr. Martinsen on the great job that he had done for the district. He recommended that the Board honor his request. Terrilynn Brown complemented Mr. Martinsen on the job that he has done and wished that he was present at the meeting so they could thank him for his service. She further explained that she does not support retirement buy-outs and wouldn't be able to vote for that, but she does appreciate the service he has performed for the district. Motion made by Sara Simmons, seconded by John Brown, to approve Mr. Martinsen's request and to accept his letter of resignation. No Public Comment. Motion carries with Terrilynn Brown voting Nay.

6. *Discuss, approve, or deny revision of Eureka County School District Policy #3000.6 AR "ECSD Administrative Regulation Purchases Subject to Bid", 2<sup>nd</sup> Reading. For Discussion only. Public Comment will be taken prior to action.*

The item was incorrectly listed as "For Discussion Only" so this will not be acted on at this meeting.

### **CONSENT AGENDA**

Motion made by Sara Simmons, seconded by Terrilynn Brown to approve the consent agenda. During Public Comment, Superintendent Zunino thanked Steve Zimmerman for the great job that his department did for Red Ribbon Week. Motion carries

### **REPORTS**

Reports on district activities were provided Superintendent Zunino, High School Principal Fujii, and Finance Officer Lisa Jones.

### **PUBLIC COMMENT**

President Bacon-Bowling called for Public Comment. No comments made

### **ADJOURNMENT**

Motion made by John Brown, seconded by Terrilynn Brown to adjourn meeting. Motion carries. Meeting adjourned.

