

EUREKA COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL TRUSTEES
MINUTES OF THE SPECIAL BOARD MEETING
AND BOARD WORKSHOP
OF
April 30th, 2013

Board Room, Eureka Elementary School, Nevada
Room 8, Crescent Valley Elementary School, Nevada
Meeting sites were connected by interactive video.

11:37 a.m. – Call to Order

The meeting was called to order by Acting President John Brown.

Roll Call

Present:

Kathy Bacon-Bowling, President-Absent	Ben Zunino, Superintendent/Principal
John Brown, Clerk	Ken Fujii, High School Principal
Darla Baumann, Member	Mark Martinsen, District Administrator
Terrilynn Brown, Member	Student Advisory Member – Alyissa Williams - Absent
Sara Simmons, Member- Absent until 5:15 p.m. portion of meeting	

ADOPTION OF AGENDA

Action to Adopt the Agenda for April 30th, 2013 Board Budget Workshop/Special Meeting.

--**FOR POSSIBLE ACTION**. Motion made by Darla Baumann, seconded by Terrilynn Brown to adopt the agenda as posted. Motion carries

PLEASE NOTE: The Board reserves the right to: (1) take items in a different order, (2) combine two or more agenda items for consideration, and (3) remove an item from the agenda or delay discussion relating to an item on the agenda at any time, in order to accomplish the business on the agenda in the most efficient manner.

PUBLIC COMMENT

Acting President John Brown read the following: Comments may be made by members of the public on any matters within the authority of the Board. Please note that Public Comment will be taken on any item on this Agenda marked "**FOR POSSIBLE ACTION**" before action is taken on such items, and members of the public are encouraged to comment on such items at the time they are being considered. Although members of the Board may respond to questions and discuss issues raised during the period reserved for Public Comment, no action may be taken on such a matter until the matter is placed on an agenda for action at a meeting of the Board. In making Public Comment, speakers are asked to identify themselves for the record and to limit their comments to no more than three (3) minutes.

Members of the public who desire to have an item placed on an agenda of the Board are asked to submit their request and any supporting information to the Superintendent for review five (5) days prior to the date of a Regular Meeting of the Board.

Terrilynn Brown asked if the members of the Crescent Valley audience should wait to make their comments until District Administrator Mark Martinsen made his presentation, or if they should make their comments now. Acting President Brown suggested that they wait until that part of the meeting. However, Cathy Wolfe said that she had faxed a letter of complaint to the board members. She stated that she doesn't feel that the Crescent Valley school needs some order and some guidance, and that several things have been ignored the last two years. She hopes that the letter of complaint that she presented to the board will help.

DISCUSSION ITEM

*Board Budget Workshop: The Board will discuss budgetary items for the fiscal year 2014 budget. Administrators/Building Principals and department managers will make presentations to the Board with their budget requests. Discussion will occur regarding department budgets, capital projects, five-year capital projects plan, and the master plan. Depending on time constraints, all department budgets may not be presented at this meeting. The department budgets that may be discussed are: Eureka Elementary School, Crescent Valley Elementary School, Eureka High School, On-Line School, hot lunch program, operation and maintenance, janitorial, transportation, athletics, technology and special education. Revenue sources and available revenue will be discussed, along with opening fund balance, and ending fund balance. **FOR DISCUSSION ONLY; NO ACTION WILL BE TAKEN***

Mary Jane Hodson, Maintenance Director, discussed the maintenance and janitorial budget. She had added another \$15,000 in the items of value budget for maintenance, otherwise the budget has not changed since her earlier presentation. She asked the board if they were interested in having the two manufactured housing units that are planned for Crescent Valley placed on a foundation or on blocks. She board shared thoughts on the two proposals.

Mike Mitchell, Owner's Representative for the gymnasium project discussed the five year capital improvement plan. He explained that this was a very preliminary "Master Plan". Mr. Mitchell explained the projects listed on the five year plan. Several of the projects involved a cost-sharing plan with the county and these projects were thoroughly explained. Some of the projects listed are: loose fill on the bank slope, relocate or replace existing old bus barn, construct south parking lot, relocate or replace existing high school storage building, construct north parking lot and expand bank slope to West, re-align Vandal Way to provide for designated parent pick up and drop off, cost-share with County for roadway improvements to Mathew Street, provide for secure single-point of entry in each school, roof preventive maintenance program, slurry seal of all asphalt over five year period, tennis court rehabilitation, new radio signal repeater building, high school metal shop roof replacement, and lastly complete all phases of the new gymnasium facility.

Mr. Mitchell reminded the board that the five year capital improvement plan projects have not yet been committed to by the board, but are projects to be used as "place holders" for future budgeting purposes.

Next, Mark Martinsen discussed the budget and recent budget questions for the Crescent Valley School. He reminded the board members that at the last meeting he had provided information pursuant to a request about a one half time principal at the C.V. school. Terrilynn Brown asked about Mr. Martinsen's time that is devoted to the Crescent Valley School. He indicated that he is spending on an average of about two hours per day which is devoted to that school. Melinda Fillippini, Crescent Valley parent, made comments encouraging the board to consider placing an on-site principal at that school. She also thinks that another teacher should be added to the school. Bonnie Fontes discussed funds that were spent at Eureka High School for athletics and reminded the board that they did not spend an equivalent amount of money for the students in Crescent Valley. The Crescent Valley parents that were present shared the position that another teacher and/or principal is needed at the school. A lengthy discussion regarding the school and the teacher assignments ensued. Mr. Martinsen also discussed a new adult education program that he is seeking approval for from the Department of Education, the on-line school, and summer school plans.

High School Principal Ken Fujii addressed the board regarding requests from high school staff. The high school budget had not changed significantly from prior year budget requests. He did discuss the introduction of a robotics class, since the robotic program is really moving forward in Nevada. Mr. Fujii elaborated on the budget requests by each individual teacher.

Technology Director, Elmer Porter spoke to the board next. He discussed the technology plans for the district and each school. For the next fiscal year, the Crescent Valley School will have a significant technology investment of approximately \$76,000. This will consist of new laptops and a computer lab. Since Mr. Porter addressed the board last, he has added an additional router for the network.

Finance Officer Lisa Jones spoke to the board regarding the breakdown of funds in the school's general ledger, and the beginning and ending fund balances of each fund. The Net Proceeds Mitigation fund was explained to new board members and the provision for reserving some of the net proceeds tax revenue in this fund to provide for the peaks and valleys of the mining revenue. A recap of the tentative budget was presented to board members. Mrs. Jones explained that an increase in health insurance premiums is likely to occur next January and it could be significant, based on other school district's recent experience. State and federal funds were highlighted for the board. The Capital Projects fund and the transfers into that fund that have already occurred in prior fiscal periods, was explained. No additional transfer is needed for the 2014 fiscal year. Mrs. Jones asked the board if they wanted to make an additional transfer to the net proceeds mitigation fund for the final budget. Board members indicated that they would like to see a transfer of \$10M in the final budget into this fund.

Budget Workshop Concluded – Board will break from meeting until 5:15 p.m.

RESUME MEETING - 5:15 p.m.

Board Meeting re-convenes at 5:15 p.m.

The minutes reflect that President Kathy Bacon-Bowling and member Sara Simmons are now present at the meeting.

ACTION ITEM

1. *Discuss, approve, or deny a Reduction-in-Force (RIF) of the full-time Spanish Teacher position at Eureka High School to a half-time position, due to low program participation. Principal Ken Fujii will make the presentation. **FOR POSSIBLE ACTION.** Public Comment will be taken prior to action.*

Principal Fujii explained that the Spanish position is being reduced by one-half of a position, because of low program participation for next year's class schedule. A one-half schedule will be sufficient for the upcoming school year due to only four or five students signing up for Spanish next year.

Motion made by John Brown, seconded by Darla Baumann, to approve the RIF to a one-half time position. No public comment. Motion carries.

ANNOUNCEMENT OF FUTURE MEETINGS

1. May 15th, 2013 Public Budget Hearing 5:00 P.M.

ADJOURNMENT

Motion made by John Brown, seconded by Darla Baumann to adjourn meeting. Motion carries