

REGULAR MEETING (Tuesday, March 14, 2023)

Generated by Rhonda Wilker on Thursday, March 30, 2023

1. WELCOME (PROCEDURAL)

Procedural: 1.01 Call to Order - 5:30 pm

Procedural: 1.02 Roll Call: Lynn Conley, Leonard Fiorenzi, Melinda Filippini, Hallee Dechambeau, Dillon Pollock, Tate Else, Lisa Hutchison, Travis Carr.

- Lynn Conley Absent - Melinda Filippini, Acting Chair

Procedural: 1.03 Flag Salute and Moment of Silence

Action: 1.04 Adoption of the Agenda - PLEASE NOTE: The Board reserves the right to: 1) Take items in a different order 2) combine two or more agenda items for consideration 3) remove an item from the agenda or delay discussion relating to an item on the agenda at any time, in order to accomplish the business on the agenda in the most efficient matter. Public Comment will be taken on any item on this agenda on which action may be taken, before action is taken on the item.

- Motion to adopt the agenda removing item 1.06 was made by Trustee Dechambeau.
- Seconded by Trustee Fiorenzi.
- No public comment.
- Motion passes.

Information: 1.05 Student Advisory Report

- No Student Report

Action: 1.06 Discuss, approve, or deny offering a one-time, \$1,000 (one-thousand dollar) stipend to certified staff for early completion and submittal of their annual "Letter of Intent." To receive the one-time stipend the certified employee must return their 2023-2024 school year "Letter of Intent" to the district office no later than April 3rd, 2023. The normal deadline for submittal remains as May 10th, 2023. However, Letters of Intent arriving after April 3, 2023 will not be eligible for the one-time stipend. Total fiscal impact for the stipend is up to \$34,000 (thirty-four thousand dollars). For possible action. Public comment will be taken..

- This item addressed in Discussion/Action Items (see below).

2. PUBLIC COMMENT

Information: 2.01 Guidelines for Public Comment: Comments may be made by members of the public on any matters within the authority of the Board. Please note that Public Comment will be taken on any item on this Agenda marked "FOR POSSIBLE ACTION" before action is taken on such items, and members of the public are encouraged to comment on such items at the time they are being considered. Although members of the Board may respond to questions and discuss issues raised during the period reserved for Public Comment, no action may be taken on such a matter until the matter is placed on an agenda for action at a meeting of the Board. In making Public Comment, speakers are asked to identify themselves for the record and to limit their comments to no more than three (3) minutes. FOR DISCUSSION ONLY. Members of the public who desire to have an item placed on an agenda of the Board are asked to submit their request and any supporting information to the Superintendent for review five (5) days prior to the date of a Regular Meeting of the Board.

3. DISCUSSION/ACTION ITEMS (FOR POSSIBLE ACTION)

Action: 3.01 Discuss, approve, or deny District Master Plan objectives. Architect, Paul Cavin and additional representatives will discuss and clarify objectives regarding the district master plan. The board will provide guidance for establishing a scope of work for Paul Cavin. For possible action. Public comment will be taken.

- Architects, Paul Cavin and Arlee Fisher were present to speak to the board regarding the scope of services that currently is very broad. Many items were discussed including: strategic facilities planning for future growth, building, facility assessment and site assessment. Ms Fisher discussed developing programmatic needs and budget. Trustee Fiorenzi said he would like to see a facility condition assessment and a plan for more kids, growth and expansion. Superintendent Else paraphrased what he was hearing in the conversation stating that the districts biggest concern right now is expansion at the high school and suggested forming a steering committee to address growth at the high school keeping class sizes at 15:1. Paul Cavin suggested starting with a facility needs assessment, then a proposal on the facility needs assessment followed by identifying programming needs.
- Trustee Dechambeau made a motion to start the assessment process at the high school and then move on to the programming.
- Trustee Pollock seconded the motion.
- Motion passes.

Action: 3.02 Discuss, approve, or deny the proposed calendar for Eureka's 2024-2025 school year. For possible action. Public comment will be taken.

- Ms Benson presented the proposed calendar to the board and audience stating that this calendar has the first day of school on August 19th and the graduation on May 30th and enables the schools to end the first semester before Christmas Break. Amanda Rosener expressed concerns that spring break may effect State FFA. Ms. Benson said that she had checked with FFA Advisor Leslie

Zimmerman and it would not. Trustee Dechambeau asked if this calendar matches the already approved 23-24 calendar in which Ms. Benson said it did. Amanda Rosener inquired on how hard or easy is it to tweek this calendar if the 23-34 calendar needs changes. Superintendent Else indicated that the district would need to resubmit a calendar for approval. High School Principal, Travis Carr stated that he likes this calendar because of the way the quarters end.

- Hallee Dechambeau made a motion to approve the Eureka 24-25 school year calendar.
- Dillon Pollock seconded.
- No additional public comment.
- Motion passes.

Action: 3.03 Discuss, approve, or deny offering a one-time, \$1,000 (one-thousand dollar) stipend to certified staff for early completion and submittal of their annual "Letter of Intent." To receive the one-time stipend the certified employee must return their 2023-2024 school year "Letter of Intent" to the district office no later than April 3rd, 2023. The normal deadline for submittal remains as May 10th, 2023. However, Letters of Intent arriving after April 3, 2023 will not be eligible for the one-time stipend. Total possible fiscal impact for the stipend is up to \$34,000 (thirty-four thousand dollars). For possible action. Public comment will be taken.

- Superintendent Else regarding all districts are trying to combat teacher shortages and if we are posting to hire teachers in May, it is more unlikely to find qualified candidates. Trustee Filippini stated that she thinks this is a good idea to fill positions as soon as possible. Trustee Pollock stated that it could also serve as a retention bonus.
- Motion to approve offering a one-time \$1,000 stipend to certified staff for early completion and submittal of their annual "Letter of Intent" was made by Trustee Dechambeau.
- Trustee Fiorenzi asked if we should consider adding this to policy? to which Mr. Else replied that he would like to wait and see what the success rate is before adding it to policy. Superintendent Else also asked that Trustee Dechambeau add to the motion that if you sign that you are returning but change your mind by the May 25th deadline, the \$1,000 will be returned to the district.
- Trustee Dechambeau modified her motion to include that addition as stated.
- Seconded by Trustee Pollock
- No public comment
- Motion passes.

Action: 3.04 Discuss, approve, or deny out-of-state travel for Lisa Hutchison to attend Kagan Instructional Leadership Academy July 10th-14th 2023 in Orlando, Florida. Cost of this professional development and travel is \$5,491 (five-thousand, four hundred, ninety-one dollars). For possible action. Public comment will be taken.

- Principal Hutchison stated that she and Sherri Wilker great opportunity to extend their learning regarding Kagan Strategies. This will help our big goal of student engagement. She continued with workshop highlights and how this information will be implemented within the schools. Superintendent Else added that the coaching portion of Kagan requires that you have already completed the Co-operative Learning component. This is only available in the Kagan Summer Conference and unfortunately there not a Summer Conference closer.
- Motion to approve Dillon Pollock
- Seconded by Trustee Dechambeau.
- Motion passes.

Action: 3.05 Discuss, approve, or deny the annual Superintendent's Evaluation. Board members will each submit individual performance evaluations to be tabulated. For Possible action. Public comment will be taken.

- Superintendent Else stated that it is hard to believe that this is my fourth evaluation.
- Dillon Pollock made a motion to approve the Superintendent's annual evaluation.
- Seconded by Hallee Dechambeau.
- No public comment.
- Motion passes.

4. REPORTS (Information Only/No Action)

Reports: 4.01 High School Principal's Report

- High School Principal updated the board on activities at the high school including:
 - FFA State in Reno 49 students
 - Surveys to student about next year's classes
 - Interviewed for Math Teacher
 - Accreditation, may need boar participation next week
 - Winter sports
 - Spring sports - Baseball did not have enough interest. Difficulty scheduling games with the weather
 - Track for both high school and jr. high
 - Resignation to move to Reno and thanked everyone for a great year

Reports: 4.02 Elementary School Principal's Report

- Crescent Valley Elementary Principal, Lisa Hutchison updated the board on CVES activities including:
 - Reading Week by Ms. LaRochelle and Student Counsel
 - Ms. Macintosh's class presented animal research projects to parents and staff and did a phenomenal job and were so excited.
 - Celebrating 100th day and St. Patrick's Day
- Eureka Elementary School Principal, Lisa Hutchison updated the board on EES Activities including:
 - Bookfair through March 23rd
 - St. Patrick's Day assembly provided by Ralph Cuda, District Music Teacher and students

- o Student Counsel and advisor Ms. Geottle planning Reading Week Activities
- o End of 3rd quarter coming up

Reports: 4.03 Finance Officer's Report

- Finance Officer, Rhonda Wilker provided the board with a statement of cash balances and information regarding expenditures. Ms. Wilker also notified the board of the need to transfer funds from the LGIP investment account to cover those expenses. She continued stating that there would be a need to transfer additional funds that are currently invested prior to year-end due to PCFP allocations being withheld since December of the current year.

Reports: 4.04 Superintendent's Report

- Superintendent Else stated that this year is going very fast. He apologized on behalf of Board Chair Lynn Conley stating that the flooding has gotten pretty bad in that area. He informed the board that the bus routes had been changed to avoid flooded area. Mr. Else also provided an update from the daily Emergency Management Meetings held every morning. He also updated the board on instructional rounds being implemented.
- Superintendent Else updated the board on this legislative session and told them that he would be forwarding updates from the district's lobbyist, Caleb Cage stating that he is doing a great job of tracking and updating all of the proposed legislation pertaining to education.
- Legal Team looking to set up a gathering to fill the board in on the current status of hearing.

Information: 4.05 Board Reports

- None

5. CONSENT AGENDA - (FOR POSSIBLE ACTION)

Action (Consent): 5.02 Ratify Payroll Account Payable Warrants and Electronic Transfer/Purchase Cards: Payroll #17 checks 301629 to 301651 for \$277,264.45 and Payroll #18 checks 301652 to 301663 for \$367,305.90, Accounts Payable 2/16/23 checks 104619 to 104664 for \$121,469.22, AP 3/2/23 checks 104665 to 104715 for \$168,727.78, Credit Card Voucher 2/16/23 for \$9,844.39, and 3/2/23 for \$11,560.13

Action (Consent): 5.03 Ratify new hires; Amy Marie Young as Crescent Valley Elementary School Pre K/Kindergarten teacher, Deanna Mills as Educational Aide, Derrel Muir as Substitute Maintenance Assistant.

Action (Consent): 5.04 Ratify receipt of resignation letter from Sara Argueta Crescent Valley Elementary Educational Aide.

Action (Consent): 5.05 Approve Minutes of 2/21/23 Board Meeting

- Motion to approve the consent agenda made by Trustee Dechambeau.
- Motion Seconded by Trustee Pollock
- No public comment.
- Motion passes with Hallee Dechambeau and Dillon Pollock disclosing that they have family members on the consent agenda.

6. PUBLIC COMMENT

Information: 6.01 Guidelines: Comments may be made by members of the public on any matters within the authority of the Board. Please note that Public Comment will be taken on any item on this Agenda marked "FOR POSSIBLE ACTION" before action is taken on such items, and members of the public are encouraged to comment on such items at the time they are being considered. Although members of the Board may respond to questions and discuss issues raised during the period reserved for Public Comment, no action may be taken on such a matter until the matter is placed on an agenda for action at a meeting of the Board. In making Public Comment, speakers are asked to identify themselves for the record and to limit their comments to no more than three (3) minutes. FOR DISCUSSION ONLY. Members of the public who desire to have an item placed on an agenda of the Board are asked to submit their request and any supporting information to the Superintendent for review five (5) days prior to the date of a Regular Meeting of the Board.

- Acting chair, Trustee Filippini asked if there was anything else.
- None

7. SET AGENDA ITEMS FOR NEXT MEETING

- Paul Cavin proposal
- New hires

8. ADJOURNMENT

Action: 8.01 Motion to Adjourn

Recommended Action: Motion to adjourn the meeting.

- Motion to adjourn the meeting made by Trustee Dechambeau.
- Motion seconded by Trustee Pollock.
- Motion passes.

Information: 8.02 Next Regular Meeting -April 11, 2023 at 5:30 p.m. Budget Workshop on March 20, 2023 at 10:00am