

REGULAR MEETING (Tuesday, November 8, 2022)

Generated by Rhonda Wilker on Tuesday, November 29, 2022

1. WELCOME (PROCEDURAL)

Procedural: 1.01 Call to Order - 5:30 pm

- 5:34

Procedural: 1.02 Roll Call

- All Present

Procedural: 1.03 Flag Salute and Moment of Silence

Action: 1.04 Adoption of the Agenda - PLEASE NOTE: The Board reserves the right to: 1) Take items in a different order 2) combine two or more agenda items for consideration 3) remove an item from the agenda or delay discussion relating to an item on the agenda at any time, in order to accomplish the business on the agenda in the most efficient matter. Public Comment will be taken on any item on this agenda on which action may be taken, before action is taken on the item.

- Motion to adopt the agenda was made by Trustee Fiorenzi
- Motion second by Trustee Hicks
- No public comment
- Motion passed unanimously

Information: 1.05 Student Advisory Report

- Eureka High School Student Representative, Erin Schweble updated the board on Red Ribbon Week events, Halloween, upcoming Veterans Poster event, Student Council activities, and the Thankful Tree located at the high school.

2. PUBLIC COMMENT

Information: 2.01 Guidelines for Public Comment: Comments may be made by members of the public on any matters within the authority of the Board. Please note that Public Comment will be taken on any item on this Agenda marked "FOR POSSIBLE ACTION" before action is taken on such items, and members of the public are encouraged to comment on such items at the time they are being considered. Although members of the Board may respond to questions and discuss issues raised during the period reserved for Public Comment, no action may be taken on such a matter until the matter is placed on an agenda for action at a meeting of the Board. In making Public Comment, speakers are asked to identify themselves for the record and to limit their comments to no more than three (3) minutes. FOR DISCUSSION ONLY. Members of the public who desire to have an item placed on an agenda of the Board are asked to submit their request and any supporting information to the Superintendent for review five (5) days prior to the date of a Regular Meeting of the Board.

- No public comment

3. DISCUSSION/ACTION ITEMS (FOR POSSIBLE ACTION)

Action: 3.01 Discuss, approve, or deny accepting the District's FY 2022 Independent Audit Report, presented by Audit Partner, Chad Atkinson and Audit Manager, Kelli Jones with the auditing firm Hinton Burdick CPAs & Advisory. FOR POSSIBLE ACTION. PUBLIC COMMENT WILL BE TAKEN.

- Audit Manager, Kelli Jones with Hinton Burdick CPA's & Advisory presented the Fiscal Year 2022 audited financial statement to the Board of Trustees via a Teams meeting. Ms. Jones had prepared a slide show for the board highlighting the major points in the financial statement and answered questions from the board. The Audited Financial Statement for the FY22 year includes a Plan of Action prepared by District Staff to address a deficiency noted in the audit relating to year-end processing.
- Trustee Hicks made a motion to approve accepting the District's FY 2022 Independent Audit Report.
- Trustee Filippini provided a second to the motion
- No public comment
- Motion passed unanimously

Action: 3.02 Discuss, approve, or deny acceptance of the 2023-2024 school year calendar. FOR POSSIBLE ACTION. PUBLIC COMMENT WILL BE TAKEN.

- Superintendent Else explained to the board that this item had already gone to the board but that there were some issues in clarity due to only 3 board members at the meeting. Therefore, he thought it would be best to bring this item to the board with all members present. There was discussion about the pros and cons of the calendar.
- Trustee Hicks asked about classified employees and how the calendar may affect them.
- Trustee Filippini asked if the Crescent Valley calendar had been approved. Superintendent Else explained that Crescent Valley's calendar will be brought to the board once Lander County School District has approved their calendar as CVES calendar will be aligned with Lander.
- Trustee Conley made a motion to approve the 2023-2024 school year calendar.
- Trustee Filippini provided a second to the motion.
- Board Chair, Baumann called for public comment. Mary Jane Hodson expressed concerns that she had heard from several classified employees on regarding only 1.5 days on the final week being awkward.
- Discussion continued with board members acknowledging that the calendar is not perfect and that the perfect calendar may be impossible to create.

- Motion passed 4 to 1. with Trustee Hicks voting "no".

Action: 3.03 Discuss, approve, or deny acceptance of the Eureka High School Performance Plan. FOR POSSIBLE ACTION. PUBLIC COMMENT WILL BE TAKEN.

- High School Principal, Travis Carr presented the Eureka High School Performance Plan to the board and went over the changes from the previous year. He also spoke to the board regarding goals.
- Trustee Conley moved to approve the Eureka High School Performance Plan.
- Trustee Filippini provided a second to the motion.
- No public comment
- Motion passed unanimously.

Action: 3.04 Discuss, approve, or deny acceptance of the Crescent Valley Elementary School Performance Plan. FOR POSSIBLE ACTION. PUBLIC COMMENT WILL BE TAKEN.

- Elementary Principal, Lisa Hutchison presented the CVES Performance Plan to the Board of Trustees highlighting the changes made from last year. Ms. Hutchison also related to the board that they had focused on student success using MAPS data as a measuring tool. She continued with explanation of some programs being implemented, such as: outside consultants, instructional coach, Reading and Math Interventions. They are looking for a minimum 10% growth in both math and reading.
- Motion to approve the Crescent Valley Elementary School Performance Plan was made by Trustee Conley.
- Motion was seconded by Trustee Hicks.
- No public comment.
- Motion passed unanimously.

Action: 3.05 Discuss, approve, or deny acceptance of the Eureka Elementary School Performance Plan. FOR POSSIBLE ACTION. PUBLIC COMMENT WILL BE TAKEN.

- Elementary Principal, Lisa Hutchison presented the EES Performance Plan to the Board of Trustees and went over the changes in this document from last year. The Performance Plan has a focus on student success using MAPS Testing and SBAC Testing for evaluation.
- Superintendent Else told the board that the process of the Performance Plan has changed and that it is intended to be a working document. The board discussed the aspects of the plan as a planning document, enrollment and other issues.
- Trustee Hicks made a motion to approve the Eureka Elementary School Continuous Performance Plan.
- Trustee Filippini provided a second to the motion.
- No public comment.
- Motion passed unanimously.

Action: 3.06 Discuss, approve, or deny entering an interlocal agreement with Eureka County regarding housing located in Beowawe, NV. FOR POSSIBLE ACTION. PUBLIC COMMENT WILL BE TAKEN.

- Superintendent notified the board that there was not a document between the two parties to hold a vote.
- A motion to "Table" this item was made by Trustee Conley.
- Trustee Filippini provided a second to the motion.
- No public comment.
- Motion passed unanimously.

Action: 3.07 Discuss, approve, or deny purchase of Time and Attendance Software module for payroll. The quoted cost of set up and services is \$21,978. The software will have a recurring fee of \$1,983 per year. FOR POSSIBLE ACTION. PUBLIC COMMENT WILL BE TAKEN.

- Payroll/HR Officer, Devanie Etchegaray presented an updated quote to the board in which the initial fee was reduced and explained the purpose and need of such a program.
- Trustee Conley made a motion to approve the purchase of Time and Attendance Software module for payroll.
- Trustee Filippini provided a second to the motion.
- No public comment
- Motion passed unanimously.

4. REPORTS (Information Only/No Action)

Reports: 4.01 High School Principal's Report

- High School Principal, Travis Carr reported to the board on PSAT testing, compiling MAPS data, and Academic Olympics. He continued with an update on Friday School which had a huge turn-out of about 30 kids. Finally, Mr. Carr updated the board on Chess Club as well as Fall Athletics regionals and state games,

Reports: 4.02 Elementary School Principal's Report

- Elementary Principal, Lisa Hutchison related the activities and happenings at both elementary schools: Parent Teacher Conferences with a very high participation rate. Crescent Valley Elementary will be doing a Nevada Outdoor Project for which Ms. Hutchison gave a very descriptive explanation for this project. She continues with information on Veteran's Ceremonies, and an upcoming Lego Robotics Competition in Elko.

Reports: 4.03 Finance Officer's Report

- Finance Officer, Rhonda Wilker provided the board with Monthly Cash Balance Report with a comparison of prior years.

Reports: 4.04 Superintendent's Report

- Superintendent Else updated the board regarding the upcoming PCFP hearing as well as the NASB Conference in Lake Tahoe.

Information: 4.05 Board Report

- NASB Conference

5. CONSENT AGENDA - (FOR POSSIBLE ACTION)

Action (Consent): 5.02 Ratify Payroll Account Payable Warrants and Electronic Transfer/Purchase Cards: Payroll #8 checks 30187 to 301510 (check 30143 Void) and direct deposits for \$274,066.92, Payroll #9 checks 301511 to 301517 and direct deposits for \$355,124.90, Accounts Payable (104242 and 104243 Void), Checks 104244 to 104295 for \$140,111.69, Checks 104296 to 104337 for \$133,429.87, Credit Cards 10/27/2022 \$1,233.90

Action (Consent): 5.03 Approve Minutes of October 11, 2022 and October 18, 2022 Board Meetings

- Board Chair, Darla Baumann asked the board if there was anything in the Consent Agenda that they would like to discuss or remove.
- Motion to approve the consent agenda was made by Trustee Lynn Conley.
- Motion was seconded by Trustee Melinda Filippini.
- No public comment.
- Motion passed with Trustee Hicks abstaining.

6. PUBLIC COMMENT

Information: 6.01 Guidelines

- No public comment.

7. SET AGENDA ITEMS FOR NEXT MEETING

- District Projects
- CVES Calendar
- Policy 9314

8. ADJOURNMENT

Action: 8.01 Motion to Adjourn

Recommended Action: Motion to adjourn the meeting.

- Motion to adjourn made by Lynn Conley.
- Motion to adjourn seconded by Melinda Filippini.
- Motion passed unanimously.